



Procurement manager

Electronics components

Job type: Full-time, permanent

Who we are

PMD Engineering is one of the fastest growing international technology companies specializing in the design and manufacture of electro-mechanical sub-assemblies. With our Sales and Marketing offices based in London, UK, and our Engineering Centre and Factory in Shatin, Hong Kong, we deliver complex solutions to customers worldwide across a broad range of industries including Medical, Industrial, Consumer Electronics, Automotive and Aerospace.

We are an innovative engineering company which prides itself on consistently delivering high-quality products to some of the largest engineering companies in the world, thanks to our in-house engineering expertise and world-class test infrastructure. We thrive within an open, friendly culture where new ideas and initiatives are always encouraged.

The company is now seeking an experienced Procurement Manager to manage the procurement function for all component levels including electronics and mechanical parts. You will be heavily involved in supplier management, budgeting and forming procurement policies that take the business forward in a time of significant expansion and growth.

Job duties

Lead RfQ, bidding, contracts, sourcing decisions and sourcing support across various product segments and locations

- Develop and maintain strategic supplier networks and partnerships to meet the needs of the business
- Manage other team members to ensure the efficiency of purchase orders, sourcing better suppliers for current projects to maintain quality standards
- Actively contribute to the product development & manufacturing process
- Implement cost reduction measures and strategies, including skillful supplier negotiation to deliver the business objectives
- Closely align Procurement activities with R&D, Quality and Production goals

- Conduct and provide market information and analysis, trends and opportunities
- Assess and develop suppliers from a technological standpoint, making and presenting accurate cost-benefit analysis
- Support Quality team in supplier development (supplier meeting, audits, qualification, pre-assessment etc.)
- Work closely with other departments to resolve any sourcing and delivery issues
- Drive deliveries to fulfill our mission of “On-time and to-spec” on a daily basis.

Requirements

- At least 5 years working experience in electronics and electro-mechanical commodity management and procurement within the technology sector.
- Degree in Supply Chain Management, BA or related discipline. Non-Degree Tertiary education will also be considered.
- Good command in both spoken and written English and Chinese (Mandarin).
- Proactive, self-motivated, and well-organized.
- Occasional PRC trips are required.
- Hong Kong citizen/resident or other immigration status with no restrictions for work in HK preferred, but visa sponsorship may be considered on merit
- We are open to engage expatriates returning from other countries to settle in Hong Kong as well as those settling here currently

Benefits

- Competitive pay package
- A modern and highly innovative working environment
- Based in Shatin, Hong Kong
- Full time, permanent, 5 day working week (Monday - Friday) 9:00am ~ 6:00pm day with 1 hr lunch
- Flexible working hours (+/- 1 hr flexitime) 14 days paid holiday, plus HK public holidays, plus birthday
- Group medical insurance benefit Monthly company-wide incentive scheme

We want to hear from you

We offer opportunities that will challenge you to solve real business problems, innovate, and grow in ways that you probably can't imagine. If you are talented, ambitious, have a sense of adventure, and are interested in building a global business that's a leader in the supply of high-precision mechanisms, we invite you to learn more about us and join our team!

[Apply now](#) to be considered.